



DELHI PRIVATE SCHOOL

P.O. Box-26005, Sharjah, U.A.E.

Application form for Transfer Certificate (T.C.)

Date of the Application:

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 (dd/mm/yyyy)

1. Students Details :

Name of the student :	Gender (Male/Female) :
Admission no. : S	Date of birth :
Class & Section :	2 nd language studying : (Hindi/French) (For grade 3-10)

2. Leaving Details

Reason of leaving school :	Place of moving
Name of the school joining : Curriculum joining	Emirate (In case of moving within UAE)

3. Clearance

Last date of attendance :			
Name of the class teacher :	Signature		
Name of the Supervisor :	Signature		
Name of the librarian : All library books returned <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 30px; height: 15px;">Yes</td><td style="width: 30px; height: 15px;">No</td></tr></table>	Yes	No	Signature
Yes	No		
Name of the lab. Assistant :	Signature		
Transport Supervisor Name :	Signature		
Accounts dues cleared till : / (mm/yy) Receipt number	Signature		

Please note :

1. The attested TC can be collected after 10 working days of the last date of attendance.
2. Year End TC will be issued by end of April.

Name of the parent/Guardian : _____ Contact no. _____

Signature of the Parent/Guardian : _____

(FOR OFFICE USE ONLY)

SPEA Pupil Number :	TC marked in CSMS : <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td style="width: 50px; height: 20px;"></td></tr></table>	
Date of joining DPS :	TC marked in SPEA :	
Grade joined :	TC sent to SPEA :	
Date of receiving TC form :	TC received from SPEA :	

ICT Supervisor	Signature
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