

| Policy Name:                  | BEHAVIOUR AND DISCIPLINE POLICY |                   |                         |                  |            |
|-------------------------------|---------------------------------|-------------------|-------------------------|------------------|------------|
| <b>Approval Authority:</b>    | Director / Principal            | <b>Adopted:</b>   | April 2012              | <b>Reviewed:</b> | April 2016 |
| <b>Responsible Executive:</b> | HM                              | <b>Revised:</b>   | April 2017              |                  |            |
| <b>Responsible Office:</b>    | Admin / Academic                | <b>Available:</b> | In the Library, Website |                  |            |

#### Distribution List:

- ▶ Director & Principal
- ▶ HM
- ▶ Sr Supervisor
- ▶ Supervisor
- ▶ Academic Staff
- ▶ Parents

#### 1 Aims and expectations

1.1 It is a primary aim of our school that every member of the school community feels valued and respected, and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust, Values and respect for all. The school's behavior policy is therefore designed to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure.

1.2 This policy applies to all students:

- In school
- Travelling to and from school
- On all school-based and Educational Visits and activities
- When representing or commenting on the school in any capacity

We expect students, staff and parents to work together to achieve the highest standards of behavior within and beyond the school, in accordance with this policy document. We model and promote positive behavior at every opportunity. We encourage each student to take responsibility for them self and others, their own learning and the environment as a whole.

1.3 The school expects every member of the school community to behave as responsible, thoughtful and caring individuals to conform to sensible, practical rules, designed to ensure the smooth running of the school and the safety and well-being of all. These are the **GOLDEN RULES** that we all respect and follow.

- We are polite and honest – We greet each other and don't cover up the truth

- We are kind and helpful – We don't hurt others and help them socially and academically
- We are focused and work hard – We don't waste time, have high aspirations and consistently work towards improving ourselves
- We look after personal and school property and work and play sensibly – We don't damage things and keep ourselves and others safe
- We are environmentally responsible – We keep our premises litter free and conserve energy
- We are well groomed – We take pride in wearing our uniform perfectly throughout the day
- We belong and are tolerant – We are proud to be a part of UAE and respect all religions and cultures.

## **2 Role of Student**

### **We recognize positive behavior as:**

- ▶ Positive learning, engaged effectively in lessons and producing good quality of work
- ▶ Positive behaviour in and outside classes and during trips/events
- ▶ Self-responsibility and right attitude
- ▶ Cooperative, supporting peers needing help and respectful towards all
- ▶ Outstanding attendance punctuality and uniform
- ▶ Timely submission of work
- ▶ Meeting targets in all areas
- ▶ Positive and effective collaboration with others
- ▶ Displaying creativity - innovation
- ▶ Outstanding punctuality, attendance and uniform

## **3 The role of the teacher**

**3.1** It is the responsibility of teachers to ensure that the school rules are internalized by the students in their care and that their classes behave in a responsible manner during lesson time.

**3.2** The teachers in our school have high expectations of the children with regards to behavior and they strive to ensure that all children work to the best of their ability. The high expectations are enforced in high priority areas around school such as the classroom, playground, the corridors and bathrooms.

**3.3** The teacher treats each child fairly and enforces the classroom code consistently. The teachers treat all children with respect and understanding.

**3.4** If a child misbehaves repeatedly in class, the class/subject teacher keeps a record of all such incidents. In the first instance, the class/subject teacher deals with incidents him/herself through counselling or a verbal warning. However, if misbehavior continues i.e. the class/subject teacher has dealt twice then the teacher seeks help and advice from his/her Supervisor.

#### **4 The role of parents**

- 4.1 The school collaborates actively with parents, so that children receive consistent messages about how to behave at home and at school.
- 4.2 We share the school rules through the student planners, and we expect parents to read them and support them
- 4.3 We expect parents to support their child's learning and to cooperate with the school. We try to build a supportive dialogue between home and school and we inform parents immediately if we have concerns about their child's welfare or behavior.
- 4.4 If the school has to use reasonable sanctions to modify a child's behavior, we expect parents to support the actions of the school.

#### **5 Rewards**

The school acknowledges all the efforts and achievements of children, both in and out of school, at class level. We praise and reward children for positive behavior in a variety of ways. Some of the rewards of positive behavior are

- 5.1 Selection into the Prefectorial board
- 5.2 Good recommendation letters
- 5.3 Encouragement to participate in various Awards of the school and outside